

United States Environmental Protection Agency  
Washington, DC 20460Work Assignment Number  
0-008

## Work Assignment

☒ Original ☐ Amendment Number:Contract Number  
EP-W-08-054Contract Period  
Base ☒ Option Period NumberTitle of Work Assignment  
8 HR Refresher CourseContractor  
TETRA TECH NUS, INC.Specify Section and Paragraph of Contract SOW  
1-4 paragraph 2Purpose: ☒ Work Assignment Initiation ☐ Work Assignment Close-Out  
☐ Work Assignment Amendment ☐ Incremental Funding  
☐ Work Plan Approval

Periods of Performance

From: 08/08/08

To: 07/31/11

## Comments:

The purpose of this action is to initiate Work Assignment #0-008(Eight-Hour and Safety Refresher Courses) with an estimated 450 hours LOE. and to request the Contractor's Work Plan. All other terms and conditions remain unchanged.

☐ Superfund

## Accounting and Appropriations Data

☒ Non-Superfund

Line	DC (Max 6)	Budget/FYs (Max 4)	Appropriation Code (Max 6)	Budget Org/Code (Max 7)	Program Element (Max 9)	Object Class	Amount	(Dollars)	(Cents)	Site/Project (Max 8)	Cost Org/Code (Max 7)
1											
2											
3											
4											
5											

## Authorized Work Assignment Ceiling

Contract Period: Cost/Fee LOE  
Previously Approved

This Action

Total \$0.00 450

## Work Plan / Cost Estimate Approvals

Contractor WP Dated : Cost/Fee: LOE:

Cumulative Approved: Cost/Fee: \$0.00 LOE: 450

Work Assignment Manager Name

BRUCE POTOKA

(Signature)

(Date)

Branch/Mail Code

Phone Number

Fax Number

Project Officer Name

BRUCE POTOKA

(Signature)

(Date)

Branch/Mail Code

Phone Number

Fax Number

Other Agency Official Name

(Signature)

(Date)

Branch/Mail Code

Phone Number

Fax Number

Contracting Official Name

KEITH A. STEWART

(Signature)

(Date)

Branch/Mail Code

Phone Number

Fax Number

Contractor Acknowledgement of Receipt and Approval of Workplan (Signature and Title)

Date

**Eight-Hour Health and Safety Refresher Courses  
Statement of Work  
Work Assignment 08**

**Purpose /Background**

The purpose of this WA is to provide ten (10) Eight-Hour Health and Safety Refresher training courses. The dates and locations of the deliveries will be determined by the Project Officer, in coordination with EPA Regional training coordinators.

**1.0 Task to be performed**

Under this work assignment, the Contractor shall be prepared to present EPA's Eight-Hour Health and Safety Refresher Course.. Course presentations include the following activities: provision of equipment, materials, and supplies, personnel travel, equipment shipment, and liaison with regional or state training contacts.

In Accordance with the Performance Work Statement Part B the contractor shall be responsible for the following:

- developing a course schedule for Project Officer approval
- student registration
- schedule of instructors
- presentation of training courses
- improvements to course materials
- maintain course files
- acquiring and maintaining equipment

Improvements or modifications to course materials and presentations may be requested by the work Assignment manager, Bruce Potoka, through the issuance of written Technical direction.

**1.5 Recommended LOE**

The recommended LOE is 450 hours.

**2.0 Deliverables**

An end of course summary with course statistics shall be prepared and delivered electronically at the conclusion of each course presentation.

**3.0 Period of Performance**

The Period of Performance is the duration of the base period. (08/06/08 to 07/31/11)

**4.0 Government Furnished Property**

The Contractor shall utilize available EPA equipment provided and shall provide all additional equipment and supplies necessary to complete this work assignment. A link to the list of available government furnished property can be found at <http://www.epa.gov/oamsrpod/ersc/0711361/Exhibit%206.pdf>

## **5.0 Points of Contact**

**Ms. Gloria Kane**

**1200 Pennsylvania Avenue, NW**

**MC: 3805R**

**Washington, DC 20460**

**P-202-564-4437**

**f- 202-565-2558**

**Kane.Gloria@EPA.gov**





United States Environmental Protection Agency  
Washington, DC 20460

## Work Assignment

Work Assignment Number  
008

☐ Original ☒ Amendment Number:

Contract Number  
EP-W-08-054

Contract Period

(Date)

Option Period Number

Title  
8 Hour Refresher

Contractor  
TTNUS

Specify Section and Paragraph of Contract SOW  
1-4, Paragraph 2

Purpose:  
☐ Work Assignment Initiation  
☐ Work Assignment Amendment  
☒ Work Plan Approval

☐ Work Assignment Close-Out  
☐ Incremental Funding

Period of Performance

From: 8/8/08

To: 7/31/11

Comments: The purpose of this action is to approve the Contractor's revised Work Plan for 8-hour Refresher Training. I recommend approval of 1,496 LOE Hours and 262,777 to conduct 14 courses (increased from 10 in original Work Plan)

☐ Superfund

### Accounting and Appropriations Data

☐ Non-Superfund

SI 3  
(Max 2)

Line	DCM (Max 6)	Budget Yr (Max 4)	Appropriation Code (Max 4)	Budget Org/Code (Max 7)	Program Element (Max 2)	Object Class (Max 4)	Amount	Charged	Cost	Site/Project (Max 8)	Cost Org/Code (Max 7)
1											
2											
3											
4											
5											

### Authorized Work Assignment Ceiling

Contract Period: Cost/Fee: LOE:

Previously Approved

This Action

Total

### Work Plan / Cost Estimate Approvals

Contractor WF Dated: Cost/Fee: LOE:

Cumulative Approved: Cost/Fee: LOE:

Work Assignment Manager Name

Branch/Mail Code

Phone Number

Fax Number

(Signature) (Date)

Project Officer Name

Branch/Mail Code

Phone Number

Fax Number

(Signature) (Date)

Order Agency Official Name

Branch/Mail Code

Phone Number

Fax Number

(Signature) (Date)

Contracting Official Name

Branch/Mail Code

Phone Number

Fax Number

(Signature) (Date)

Contractor Acknowledgement of Receipt and Approval of Workplan (Signature and Title)

Date

United States Environmental Protection Agency  
Washington, DC 20460Work Assignment Number  
0-008**Work Assignment**☐ Original ☒ Amendment Number: 2Contract Number  
EP-W-08-054Contract Period  
Base X

Option Period Number

Title of Work Assignment  
8 HR Refresher CourseContractor  
TETRA TECH NUS, INC.Specify Section and Paragraph of Contract SOW  
1-4 paragraph 2Purpose: ☐ Work Assignment Initiation ☐ Work Assignment Close-Out  
☒ Work Assignment Amendment ☐ Incremental Funding  
☒ Work Plan Approval

Periods of Performance

From: 08/08/08

To: 07/31/11

Comments:

The purpose of this action is to approve the Contractor's Work Plan, 8-Hour Refresher Classes dated 08/18/08. The potential ceiling is \$238,400 and 977 LOE hours. However due to the Limitation of Funds Clause, the Work Plan will be approved and funded. For this action \$46,000 and 200 LOE is approved and will be increased as the LOE increases. All other terms and conditions remain unchanged.

☐ Superfund**Accounting and Appropriations Data**☒ Non-Superfund

Line	DC (Max 6)	Budget/FYs (Max 4)	Appropriation Code (Max 6)	Budget Org/Code (Max 7)	Program Element (Max 9)	Object Class	Amount	(Dollars)	(Cents)	Site/Project (Max 8)	Cost Org/Code (Max 7)
1											
2											
3											
4											
5											

**Authorized Work Assignment Ceiling**Contract Period:  
Previously Approved Cost/Fee \$0.00 LOE 450

This Action Cost/Fee \$46,000.00 LOE (250)

Total Cost/Fee \$46,000.00 LOE 200

**Work Plan / Cost Estimate Approvals**

Contractor WP Dated: 08/18/08 Cost/Fee: \$238,400.00 LOE: 977

Cumulative Approved: Cost/Fee: \$46,000.00 LOE: 200

Work Assignment Manager Name

BRUCE POTOKA

Branch/Mail Code

Phone Number

Fax Number

(Signature)

(Date)

Project Officer Name

BRUCE POTOKA

Branch/Mail Code

Phone Number

Fax Number

(Signature)

(Date)

Other Agency Official Name

Branch/Mail Code

Phone Number

Fax Number

(Signature)

(Date)

Contracting Official Name

GLORIA J. KANE

Branch/Mail Code 3805R

Phone Number (202)564-4437

Fax Number

(Signature)

(Date)

Contractor Acknowledgement of Receipt and Approval of Workplan (Signature and Title)

Date



United States Environmental Protection Agency  
Washington, DC 20460Work Assignment Number  
0-008**Work Assignment**☐ Original ☒ Amendment Number: 3Title of Work Assignment  
8 HR Refresher CourseContract Number  
EP-W-08-054Contract Period  
Base X

Option Period Number

Contractor  
TETRA TECH NUS, INC.Specify Section and Paragraph of Contract SOW  
1-4 paragraph 2Purpose: ☐ Work Assignment Initiation ☐ Work Assignment Close-Out  
☒ Work Assignment Amendment ☐ Incremental Funding  
☐ Work Plan Approval

Periods of Performance

From: 08/08/08

To: 07/31/11

Comments:

The purpose of this action is to increase the previous ceiling from \$46,000 and 200 LOE to \$134,400 and 500 LOE. Reference to Work Plan dated 08/18/08. All other terms and conditions remain unchanged.

☐ Superfund**Accounting and Appropriations Data**☒ Non-Superfund

Line	DC (Max 6)	Budget/FYs (Max 4)	Appropriation Code (Max 6)	Budget Org/Code (Max 7)	Program Element (Max 9)	Object Class	Amount	(Dollars)	(Cents)	Site/Project (Max 8)	Cost Org/Code (Max 7)
1											
2											
3											
4											
5											

**Authorized Work Assignment Ceiling**

Contract Period:	Cost/Fee	LOE
Previously Approved	\$46,000.00	200
This Action	\$88,400.00	300
Total	\$134,400.00	500

**Work Plan / Cost Estimate Approvals**

Contractor WP Dated : 08/18/08	Cost/Fee: \$238,400.00	LOE: 977
Cumulative Approved:	Cost/Fee: \$134,400.00	LOE: 500

Work Assignment Manager Name

BRUCE POTOKA

Branch/Mail Code

Phone Number

(Signature)

(Date)

Fax Number

Project Officer Name

BRUCE POTOKA

Branch/Mail Code

Phone Number

(Signature)

(Date)

Fax Number

Other Agency Official Name

Branch/Mail Code

Phone Number

(Signature)

(Date)

Fax Number

Contracting Official Name

GLORIA J. KANE

Branch/Mail Code 3805R

Phone Number (202) 564-4437

(Signature)

(Date)

Fax Number

Contractor Acknowledgement of Receipt and Approval of Workplan (Signature and Title)

Date

United States Environmental Protection Agency  
Washington, DC 20460

Work Assignment Number

0-008

**Work Assignment**☐ Original ☒ Amendment Number: 4Contract Number  
EP-W-08-054

Contract Period

Base X

Option Period Number

Title of Work Assignment  
8 HR Refresher CourseContractor  
TETRA TECH NUS, INC.

Specify Section and Paragraph of Contract SOW

1-4 paragraph 2

Purpose: ☐ Work Assignment Initiation ☐ Work Assignment Close-Out  
☒ Work Assignment Amendment ☐ Incremental Funding  
☐ Work Plan Approval

Periods of Performance

From: 08/08/08

To: 07/31/11

Comments:

The purpose of this action is to increase the previous ceiling to \$160,000.00 and 850 LOE from \$134,400 and 500 LOE. All other terms and conditions remain unchanged.

☐ Superfund**Accounting and Appropriations Data**☒ Non-Superfund

Line	DC (Max 6)	Budget/FYs (Max 4)	Appropriation Code (Max 6)	Budget Org/Code (Max 7)	Program Element (Max 9)	Object Class	Amount	(Dollars)	(Cents)	Site/Project (Max 8)	Cost Org/Code (Max 7)
1											
2											
3											
4											
5											

**Authorized Work Assignment Ceiling**

Contract Period:	Cost/Fee	LOE
Previously Approved	\$134,400.00	500
This Action	\$25,600.00	350
Total	\$160,000.00	850

**Work Plan / Cost Estimate Approvals**

Contractor WP Dated :08/18/08	Cost/Fee: \$238,400.00	LOE: 977
Cumulative Approved:	Cost/Fee: \$160,000.00	LOE: 850

Work Assignment Manager Name

BRUCE POTOKA

(Signature)

(Date)

Branch/Mail Code

Phone Number

Fax Number

Project Officer Name

BRUCE POTOKA

(Signature)

(Date)

Branch/Mail Code

Phone Number

Fax Number

Other Agency Official Name

(Signature)

(Date)

Branch/Mail Code

Phone Number

Fax Number

Contracting Official Name

GLORIA J. KANE

(Signature)

(Date)

Branch/Mail Code 3805R

Phone Number (202)564-4437

Fax Number

Contractor Acknowledgement of Receipt and Approval of Work Plan (Signature and Title)

Date



United States Environmental Protection Agency  
Washington, DC 20460

Work Assignment Number

0-008

## Work Assignment

☐ Original ☒ Amendment Number: 5Contract Number  
EP-W-08-054

Contract Period

Base X

Option Period Number

Title of Work Assignment  
8 HR Refresher CourseContractor  
TETRA TECH NUS, INC.Specify Section and Paragraph of Contract SOW  
1-4 paragraph 2Purpose: ☐ Work Assignment Initiation ☐ Work Assignment Close-Out  
☒ Work Assignment Amendment ☐ Incremental Funding  
☐ Work Plan Approval

Periods of Performance

From: 08/08/08

To: 07/31/11

Comments:

The purpose of this modification is to increase the number of courses from 10 to 14. The action will require a change in contract ceiling to an estimated \$320,000 and 1500 hours. All other terms and conditions remain unchanged.

☐ Superfund

## Accounting and Appropriations Data

☒ Non-Superfund

Line	DC (Max 6)	Budget/FYs (Max 4)	Appropriation Code (Max 6)	Budget Org/Code (Max 7)	Program Element (Max 9)	Object Class	Amount	(Dollars)	(Cents)	Site/Project (Max 8)	Cost Org/Code (Max 7)
1											
2											
3											
4											
5											

## Authorized Work Assignment Ceiling

Contract Period: Cost/Fee LOE  
Previously Approved \$160,000.00 850

This Action \$160,000.00 650

Total \$320,000.00 1,500

## Work Plan / Cost Estimate Approvals

Contractor WP Dated : 01/26/09 Cost/Fee: \$320,000.00 LOE: 1,500

Cumulative Approved: Cost/Fee: \$320,000.00 LOE: 1,500

Work Assignment Manager Name

BRUCE POTOKA

Branch/Mail Code

Phone Number

(Signature)

(Date)

Fax Number

Project Officer Name

BRUCE POTOKA

Branch/Mail Code

Phone Number

(Signature)

(Date)

Fax Number

Other Agency Official Name

Branch/Mail Code

Phone Number

(Signature)

(Date)

Fax Number

Contracting Official Name

GLORIA J. KANE

Branch/Mail Code 3805R

Phone Number (202)564-4437

(Signature)

(Date)

Fax Number

Contractor Acknowledgement of Receipt and Approval of Workplan (Signature and Title)

Date



United States Environmental Protection Agency  
Washington, DC 20460Work Assignment Number  
0-008

## Work Assignment

☐ Original ☒ Amendment Number: 6Contract Number  
EP-W-08-054

Contract Period

Base X

Option Period Number

Title of Work Assignment  
8 HR Refresher Course

Contractor

TETRA TECH NUS, INC.

Specify Section and Paragraph of Contract SOW

1-4 paragraph 2

Purpose: ☐ Work Assignment Initiation ☐ Work Assignment Close-Out  
☒ Work Assignment Amendment ☐ Incremental Funding  
☐ Work Plan Approval

Periods of Performance

From: 08/08/08

To: 07/31/11

Comments:

The Purpose of this action is to approve the Contractor's revised Work Plan for WA-#08 (8-hour Refresher Training). The new approved obligated amounts are 1,496 LOE and \$262,777 to conduct the 14 courses.

☐ Superfund

## Accounting and Appropriations Data

☒ Non-Superfund

Line	DC (Max 6)	Budget/FYs (Max 4)	Appropriation Code (Max 6)	Budget Org/Code (Max 7)	Program Element (Max 9)	Object Class	Amount	(Dollars)	(Cents)	Site/Project (Max 8)	Cost Org/Code (Max 7)
1											
2											
3											
4											
5											

## Authorized Work Assignment Ceiling

Contract Period:	Cost/Fee	LOE
Previously Approved	\$320,000.00	1,500
This Action	(\$57,223.00)	(4)
Total	\$262,777.00	1,496

## Work Plan / Cost Estimate Approvals

Contractor WP Dated : 02/06/09	Cost/Fee: \$262,777.00	LOE: 1,496
Cumulative Approved:	Cost/Fee: \$262,777.00	LOE: 1,496

Work Assignment Manager Name

BRUCE POTOKA

Branch/Mail Code

Phone Number

Fax Number

(Signature)

(Date)

Project Officer Name

BRUCE POTOKA

Branch/Mail Code

Phone Number

Fax Number

(Signature)

(Date)

Other Agency Official Name

Branch/Mail Code

Phone Number

Fax Number

(Signature)

(Date)

Contracting Official Name

GLORIA J. KANE

Branch/Mail Code 3805R

Phone Number (202)564-4437

Fax Number

(Signature)

(Date)

Contractor Acknowledgement of Receipt and Approval of Workplan (Signature and Title)

Date

United States Environmental Protection Agency  
Washington, DC 20460

Work Assignment Number

0-008

**Work Assignment**☐ Original ☒ Amendment Number: 7Contract Number  
EP-W-08-054Contract Period  
Base X

Option Period Number

Title of Work Assignment  
8 HR Refresher CourseContractor  
TETRA TECH NUS, INC.Specify Section and Paragraph of Contract SOW  
1-4 paragraph 2Purpose: ☐ Work Assignment Initiation ☐ Work Assignment Close-Out  
☒ Work Assignment Amendment ☐ Incremental Funding  
☐ Work Plan Approval

Periods of Performance

From: 08/08/08

To: 07/31/11

Comments:

The purpose of this action is to decrease the previous ceiling of \$262,000 and 1,496 LOE to \$192,777 and 1,246 LOE. All other terms and conditions remain unchanged.

☐ Superfund**Accounting and Appropriations Data**☒ Non-Superfund

Line	DC (Max 6)	Budget/FYs (Max 4)	Appropriation Code (Max 6)	Budget Org/Code (Max 7)	Program Element (Max 9)	Object Class	Amount	(Dollars)	(Cents)	Site/Project (Max 6)	Cost Org/Code (Max 7)
1											
2											
3											
4											
5											

**Authorized Work Assignment Ceiling**Contract Period:  
Previously ApprovedCost/Fee  
\$262,777.00LOE  
1,496

This Action

(\$70,000.00)

(250)

Total

\$192,777.00

1,246

**Work Plan / Cost Estimate Approvals**

Contractor WP Dated : 08/18/08

Cost/Fee: \$238,400.00

LOE: 977

Cumulative Approved:

Cost/Fee: \$192,777.00

LOE: 1,246

Work Assignment Manager Name

BRUCE POTOKA

Branch/Mail Code

Phone Number

Fax Number

(Signature)

(Date)

Project Officer Name

BRUCE POTOKA

Branch/Mail Code

Phone Number

Fax Number

(Signature)

(Date)

Other Agency Official Name

Branch/Mail Code

Phone Number

Fax Number

(Signature)

(Date)

Contracting Official Name

MARGIE A. WEATHERS

Branch/Mail Code

Phone Number

Fax Number

(Signature)

(Date)

Contractor Acknowledgement of Receipt and Approval of Workplan (Signature and Title)

Date



United States Environmental Protection Agency  
Washington, DC 20460Work Assignment Number  
0-008**Work Assignment**☐ Original ☒ Amendment Number: 8Contract Number  
EP-W-08-054Contract Period  
Base X

Option Period Number

Title of Work Assignment  
8 HR Refresher CourseContractor  
TETRA TECH NUS, INC.Specify Section and Paragraph of Contract SOW  
1-4 paragraph 2Purpose: ☐ Work Assignment Initiation ☒ Work Assignment Close-Out  
☒ Work Assignment Amendment ☐ Incremental Funding  
☐ Work Plan Approval

Periods of Performance

From: 08/08/08

To: 05/05/09

Comments:

The purpose of this action is to close out Work Assignment 8. All other requested courses have been presented and no further tasks are needed. All other terms and conditions remain unchanged.

☐ Superfund**Accounting and Appropriations Data**☒ Non-Superfund

Line	DC (Max 6)	Budget/FYs (Max 4)	Appropriation Code (Max 6)	Budget Org/Code (Max 7)	Program Element (Max 9)	Object Class	Amount	(Dollars)	(Cents)	Site/Project (Max 8)	Cost Org/Code (Max 7)
1											
2											
3											
4											
5											

**Authorized Work Assignment Ceiling**Contract Period:  
Previously ApprovedCost/Fee  
\$192,777.00LOE  
1,246

This Action

\$57.22

113

Total

\$192,834.22

1,359

**Work Plan / Cost Estimate Approvals**

Contractor WP Dated: 08/18/08

Cost/Fee: \$238,400.00

LOE: 977

Cumulative Approved:

Cost/Fee: \$192,834.22

LOE: 1,359

Work Assignment Manager Name

BRUCE POTOKA

Branch/Mail Code

Phone Number

Fax Number

(Signature)

(Date)

Project Officer Name

BRUCE POTOKA

Branch/Mail Code

Phone Number

Fax Number

(Signature)

(Date)

Other Agency Official Name

Branch/Mail Code

Phone Number

Fax Number

(Signature)

(Date)

Contracting Official Name

MARGIE A. WEATHERS

Branch/Mail Code

Phone Number

Fax Number

(Signature)

(Date)

Contractor Acknowledgement of Receipt and Approval of Workplan (Signature and Title)

Date